

FLORIDA ASSOCIATION OF MARRIAGE & FAMILY THERAPIST

MIAMI-DADE CHAPTER

(MEETING AGENDA)

Saturday - March 27, 2010

10:00 am to 12:00 am

- ITEM 1: DADE COUNTY ASSOCIATION OF MARRIAGE AND FAMILY THERAPY (PRIOR ASSOCIATION)**
- ITEM 2: SIGN-IN SHEET (FEBRUARY 27th, 2010)**
- ITEM 3: MARKETING ANNOUNCEMENT PLAN-OF-ACTION**
- ITEM 4: ATTENDANCE OF SOUTH FLORIDA CHAPTER PRESIDENTS' MEETING**
- ITEM 5: CLINICAL/ASSOCIATE MEMBERSHIP APPLICATION**
- ITEM 6: CHAPTER "START-UP" (RE-ACTIVATION) INFORMATION**
- ITEM 7: PRO TEMP EXECUTIVE BOARD SELECTION – VOTING MEMBERS (FAMFT DIVISION BOARD SUGGESTED STRUCTURE)**

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☐ ITEM 1: DADE COUNTY ASSOCIATION OF MARRIAGE AND FAMILY THERAPY (PRIOR ASSOCIATION)

1. Special thanks extended to Gilza Fort Martinez (former Chapter President of DCAMFT) for retrieval/forwarding of check in the amount of \$3,135.01 (2007). Check (drawn from Regions Bank) forwarded to the State Division for handling (Ref: Appropriate action and /or consideration as “*seed*” monies for re-activation of Miami-Dade Chapter.
2. Status: Minutes, Incorporation Documents, and/or Federal Tax ID numbers not available in the State Records Achieves.

☐ SUBMITTED TO MEMBERSHIP: A proposal that a “*clean slate*” status consideration be embraced and/or incorporated in the re-activation of the Chapter, and that we name ourselves as the Miami-Dade Association of Marriage and Family Therapy (Adopted State of Florida Statutory name for Miami-Dade County).

☐ ITEM 2: SIGN-IN SHEET (FEBRUARY 27th, 2010)

1. Distribution to attendees (Included in Saturday, March 27th, 2010 package).

☐ **ITEM 3: MARKETING ANNOUNCEMENT PLAN-OF-ACTION**

1. Broad marketing distribution plan that includes targeting:
 - a) Local area Universities and Colleges offering Marriage and Family track degrees (i.e., St. Thomas University, Barry University, University of Miami, and Carlos Albizu University).
2. E-mail/Fax Transmittals to:
 - a) Department Heads/Chairs
 - b) University Special Interest Organizations (i.e., Psychology Clubs, Alumni Associations, Student Government Associations, etc.).
 - c) Registered FLAAMFT (Miami-Dade County) Clinical Members and Associates.
 - d) Related Mental Health Disciplines (i.e., Social Workers, Mental Health Counselors, Pastoral Counselors, etc.).
3. Telephone Messaging Contact

NOTE: SAMPLE FLYER ENCLOSED FOR REVIEW

☐ **ITEM 4: ATTENDANCE OF SOUTH FLORIDA CHAPTER PRESIDENTS' MEETING**

1. Coordinated by **AnnaLynn Schooley** (Past President Florida Association of Marriage and Family Therapy)
2. Scheduled meeting with **Lisa C. Palmer, PhD, LMFT, CHT** (Program and Clinical Director - AAMFT Approved Supervisor - President Palm Beach Association of Marriage and Family Therapy), **Michael S. Rhodes, MS, M.Div., LMFT** (In-Home Counseling & Hypnotherapy – President Broward Association of Marriage and Family Therapy), and **Michael J. Alicea, MS, MSW** - Miami-Dade).
3. **AGENDA:**
 - a) History of Chapters
 - b) Fund Raising (Limitations)
 - c) Budget Development (Pending BAMFT sample budget to serve as a template model).
 - d) Subscription and Exchange Program (Proposed speaker/presenter exchange and/or travel program within the South Florida circuit to include Palm Beach, Broward and Miami-Dade).

☐ REQUEST TO MEMBERSHIP: **Need member and/or volunteers to facilitate and/or further research Subscription and Exchange program for Chapter review and/or consideration (revenue building possibilities).**

e) Development of Vision/Mission Statement (Clarity of Chapter goals/objectives).

☐ REQUEST TO MEMBERSHIP: **Membership and/or Pro Temp Executive Board to develop Vision/Mission Statement for Chapter.**

f) Development of Strategic Plan - 1 Year and/or 3 Year Plan-of-Action (i.e., Programming, activities, social events, etc.)

☐ REQUEST TO MEMBERSHIP: **Membership and/or Pro Temp Executive Board to develop research Strategic Plan-of-Action.**

g) FAMFT Web Site (Available to Communicate/Post Information on Chapter Activities).

☐ REQUEST TO MEMBERSHIP: **Need member and/or volunteer to facilitate and/or communicate to State Division Web Master (Larry Barlow, Ph.D., LMFT FSU Center for Marriage and Family Therapy Coordinator FAMFT, Executive Director 2888-1 Mahan Dr. Tallahassee, FL 32308 850-681-3639) Chapter activities, minutes, photos, and general agenda information.**

h) Development of Tri-County Board to facilitate scheduled 2010 Deerfield State Conference.

PENDING ADDITIONAL INFORMATION

- i) Constant Comment File Maintenance.

PENDING ADDITIONAL INFORMATION

☐ ITEM 5: CLINICAL/ASSOCIATE MEMBERSHIP APPLICATION

1. Application Package enclosed for review/distribution to person(s) with a graduate degree in Marriage and Family Therapy (Clinical) or a related Mental Health Discipline (Associate).
2. Application fees waived.

☐ ITEM 6: CHAPTER “START-UP” (RE-ACTIVATION) INFORMATION

1. Steps to create a Chapter - **ENCLOSED.**
2. Proposed Chapter Charter (Outline) - **ENCLOSED.**
3. Definition Paper on what constitutes a Chapter and Model Bylaws (As delineated by AAMFT Division Charter Agreement) - **ENCLOSED.**
4. Proposed Miami-Dade Chapter Bylaws – **SAMPLE COPY FOR REVIEW ENCLOSED**

☐ ITEM 7: PRO TEMP EXECUTIVE BOARD SELECTION – VOTING MEMBERS (FAMFT DIVISION BOARD SUGGESTED STRUCTURE)

1. President
2. President Elect
3. Secretary
4. Treasurer
5. Board Member (Two At-Large)
6. Student Representative
7. Past President